

OFFICE OF THE COUNTY ADMINISTRATOR

1 Public Square, Room 210
www.darcosc.com

Darlington, South Carolina 29532

843-398-4100
FAX 843-398-9679



Application For Reservation Of Darlington County Owned Facility County Government Building Grounds (Public Square) / Mural Parking Lot

Please complete this application and forward to the County Administrator's Office a **minimum of two (2) weeks prior to the proposed event.**

Today's Date: _____

Building Requested: **County Government Bldg Grounds/Mural Parking Lot** (*Excludes Lobby & Restrooms*)

Date Requested: _____ Beginning & Ending Time: _____ (**Not available after 9 pm**)
(Minimum of 2 hour rental)

Type of Event: _____

Name of Organization/Individual: _____

Will Admission Be Charged? Yes ___ No ___ Proceeds To Be Used For: _____

Name, Address & Telephone Number of Applicant:

Name: _____

Address: _____

Phone # _____ (Email) _____

I agree to personally assume the responsibility for all charges, liability and to insure enforcement of all rules governing the care and use of the **County Government Building Grounds/Mural Parking Lot.**

Electricity needed? Yes No

Signature of Applicant

***NO** Reservation will be made until application has been approved. ***NO** Alcoholic Beverages allowed on premises. *The premises are **not** available for use after **9 p.m.** *This form **MUST** be on the premises at all times. *Premises will be monitored.*Please clean up all trash/debris. ***NO ACCESS TO RESTROOMS.** Questions/concerns during event should be directed to Andrew Smith at 843-616-1990.

County Use

Name/Title

Date

Approved

Disapproved